

Process Risk Assessment

Building Cleaning

A	Administration Section	Company:	Service:	Location:
	Date:	Reference:	Assessor:	Manager:

B **Assessment of risk for:** **Use of Hand-held Pressurised Containers**

C	List Hazards Here	List Groups of People at Risk	Cat	List Existing Controls
1	Contact injuries to eyes.	Cleaning operatives.	Low	<p>All operatives undertake Introduction to Effective Cleaning Course that includes general guidance on the safe use of chemicals. The course also doubles as an induction for all new starters.</p> <p>Supervisor provides in-situ, practical training to all new starters in the use of all cleaning materials, in compliance with the agreed procedures.</p> <p>All operatives are issued with Health and Safety Policy containing Best Practice Guidance and managers are issued with the Corporate Best Practice Manual.</p> <p>All operatives are made aware of the contents and location of a comprehensive COSHH Risk Assessment file which is held on site. The file is updated annually and also includes hazard data sheets produced by manufacturers of all products used.</p> <p>All operatives are issued with appropriate Personal Protective Equipment and provided with guidance in its safe and proper use.</p> <p>Operatives are made aware that aerosols must only be used in adequately ventilated areas and should not be used near sources of ignition.</p> <p>All operatives are made aware of the relevant First Aid procedures.</p> <p>All pressurised metal canisters are securely stored below 50°C when not in use.</p>
2	Contact injuries to skin.	Cleaning operatives.	Low	
3	Injuries to respiratory and gastro-intestinal tracts.	Cleaning operatives.	Low	
4	Burn injuries.	Cleaning operatives.	Low	

D Controls		E To be completed by manager			
Additional controls required	Action to be taken	By whom	Completion date	Task completed (signed and dated)	
<p>Ser No.:</p>					
Copies:					
		Assessment review date:			
		Signed:			
		Name (in capitals)			
		Date:			

F This risk assessment is cross-referenced with:		COSHH risk assessments	Other documents